

# Volume VI, Section 4— DL Tools Reports

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## Table of Contents

Reports.....	VI-4-2
Cash Report.....	VI-4-3
Cash Detail Comparison.....	VI-4-7
Loan Detail Comparison – Loan Level .....	VI-4-10
Disbursement Detail Comparison .....	VI-4-16
SAS Cash Detail.....	VI-4-21
SAS Loan and Disbursement Detail.....	VI-4-23
Disbursement Measurement Tool Report (EDExpress Schools Only) .....	VI-4-28

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# Reports

Using DL Tools, Release 4.0, you can print a number of reports to assist your Direct Loan reconciliation process. This section provides a description and an example for each of the following reports:

- Cash Report
- Cash Detail Comparison
- Loan Detail Comparison – Loan Level
- Disbursement Detail Comparison
- School Account Statement (SAS) Cash Detail
- SAS Loan and Disbursement Detail
- Disbursement Measurement Tool Report (EDExpress schools only)

Each report example represents the 2004-2005 award year. Keep in mind that these reports can be run for all program years.

## ***Cash Report***

### ***Description***

The Cash Report calculates and displays the school internal ending cash balance based on cash receipts, excess cash (refunds of cash) entered in Cash Management in DL Tools, and disbursement amounts from your EDEExpress database or loan/disbursement amounts imported into DL Tools from an external file source (non-EDEExpress schools). The cash detail can be imported using the Cash Detail External Add file (DLEXCASH) and the disbursement detail can be imported using the Disbursement Detail External Add file (DLEXDISB). External record layouts are provided in Volume VI, Section 3 of the *2004-2005 COD Technical Reference*.

This report is available for all program years. An EDEExpress database connection is optional.

**Note:** Schools that do not use the cash management function in DL Tools or that do not import loan/disbursement amounts from an external file source (non-EDEExpress schools) cannot run a Cash Report that provides an accurate school ending cash balance.

**Note:** When printing a Cash Report, if you have not identified a school code in System Setup, you can identify a particular school code in the DL Tools Print dialog. If you opt to leave the school code blank on the Print dialog, you will print a Cash Report for all school codes in your database.

**Sample Cash Report – Summary With Disbursement Data Source =  
EDExpress**

Report Date: 99/99/9999                      U.S. DEPARTMENT OF EDUCATION                      Page:            99  
Report Time:    99:99:99                      DIRECT LOAN TOOLS - 2004-2005

Cash Report - Summary

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Date Range:    99/99/9999 to 99/99/9999

School Code: G99999

Cash Receipts:	\$268,603	
Refunds of Cash:	\$35,135	
Total Cash (Receipts - Refunds of Cash):		\$233,468
Total Disbursement Net Amount from EDExpress:		\$231,468
Ending Cash Balance (Total Cash - Total Net Disbursements):		\$2,000

## ***Sample Cash Report – Summary With Disbursement Data Source = External Source***

Report Date: 99/99/9999  
Report Time: 99:99:99

U.S. DEPARTMENT OF EDUCATION  
DIRECT LOAN TOOLS - 2004-2005

Page: 99

### Cash Report - Summary

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Date Range:

School Code: G99999

Cash Receipts:	\$268,603	
Refunds of Cash:	\$35,135	
Total Cash (Receipts - Refunds of Cash):		\$233,468
Total Disbursement Net Amount from External Data:		\$233,468
Ending Cash Balance (Total Cash - Total Net Disbursements):		\$0

## Sample Cash Report – Detail Sorted by Transaction Type

Report Date: 99/99/9999 U.S. DEPARTMENT OF EDUCATION PAGE: 99  
Report Time: 99:99:99 DIRECT LOAN TOOLS - 2004-2005  
Cash Report - Detail

Sort by: Trans Type

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Date Range:

School Code: G99999

Trans Type	Date	Amount
-----	-----	-----
Receipt	01/02/2004	\$3,350
Receipt	01/09/2004	\$3,780
Receipt	01/16/2004	\$4,084
Receipt	01/20/2004	\$5,881
Receipt	01/23/2004	\$9,217
Receipt	02/01/2004	\$9,540
Receipt	03/30/2004	\$40
Receipt	04/09/2004	\$147,483
Receipt	04/27/2004	\$2,000
Receipt	04/28/2004	\$3,650
Receipt	04/30/2004	\$12,332
Receipt	05/07/2004	\$65,000
Receipt	05/08/2004	\$1,247
Receipt	05/14/2004	\$999
Refund	01/05/2004	\$3,921
Refund	01/19/2004	\$3,588
Refund	02/01/2004	\$3,408
Refund	01/01/2004	\$3,335
Refund	01/01/2004	\$3,312
Refund	01/01/2004	\$3,179
Refund	01/01/2004	\$3,124
Refund	01/01/2004	\$3,095
Refund	01/01/2004	\$3,037
Refund	01/01/2004	\$3,011
Refund	04/27/2004	\$2,000
Refund	04/28/2004	\$125

Total Cash Receipt Records: 14  
Total Refunds of Cash Records: 12

Total Cash Receipt Amount: \$268,603  
Total Refunds of Cash Amount: \$35,135

## ***Cash Detail Comparison***

### ***Description***

The Cash Detail Comparison report provides you a comparison of Cash Detail records on the SAS file received from Common Origination and Disbursement (COD) to the Cash Detail records in DL Tools Cash Management. Cash Management records are entered manually or through the Cash Detail External Add (DLEXCASH) import option. External record layouts are found in Volume VI, Section 3 of the *2004-2005 COD Technical Reference*.

An EDEExpress database connection is not relevant.

**Note:** When printing a Cash Detail Comparison Report, if you have not identified a school code in System Setup, you can identify a particular school code in the DL Tools Print dialog. If you opt to leave the school code blank on the Print dialog, you will print a Cash Detail Comparison for all school codes in your database.

## Sample Cash Detail Comparison – Sorted by Amount

Report Date: 02/09/2005 U.S. DEPARTMENT OF EDUCATION PAGE: 1  
Report Time: 13:25:19 DIRECT LOAN TOOLS - 2004-2005  
Cash Detail Comparison

Sort by: Amount

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Date Range: 02/08/2004 to 02/09/2005 Match Status: All

School Code: G01279 Trans Type: All

Tolerance (# days): 5

Action Type	GAPS/Applied Date	Amount	Match Status	Record Source
-----	-----	-----	-----	-----
Receipt	02/08/2004	\$112	Matched	COD
Receipt	02/09/2004	\$112	Matched	School
Receipt	02/18/2004	\$378	Matched	COD
Receipt	02/18/2004	\$378	Matched	School
Receipt	03/01/2004	\$995	Unmatched	COD
Refund	03/08/2004	\$954	Matched	COD
Refund	03/10/2004	\$954	Matched	School
Refund	04/08/2004	\$1,247	Matched	School
Refund	04/08/2004	\$1,247	Matched	COD
Receipt	05/06/2004	\$1,797	Matched	COD
Receipt	05/08/2004	\$1,797	Matched	School
Refund	06/04/2004	\$3,126	Matched	School
Refund	06/09/2004	\$3,126	Matched	COD
Receipt	07/28/2004	\$3,350	Matched	COD
Receipt	07/30/2004	\$3,350	Matched	School
Receipt	09/08/2004	\$4,084	Matched	COD
Receipt	09/08/2004	\$4,084	Matched	School

### Totals:

Matched Records:	16
Unmatched Records:	1
COD Cash Detail Records:	9
School Cash Detail Records:	8



# **Sample Cash Detail Comparison – Filtered on Transaction Type and Sorted by Date**

Report Date: 02/09/2005 U.S. DEPARTMENT OF EDUCATION PAGE: 1  
 Report Time: 13:25:19 DIRECT LOAN TOOLS - 2004-2005  
 Cash Detail Comparison

Sort by: Date

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Date Range: 02/08/2004 to 02/09/2005

Match Status: All

School Code: G01279

Trans Type: Refunds of Cash

Tolerance (# days): 5

Trans Type	Trans Date	Trans Amount	Match Status	Record Source
-----	-----	-----	-----	-----
Refund	02/08/2004	\$112	Matched	School
Refund	02/08/2004	\$112	Matched	COD
Refund	02/18/2004	\$378	Matched	School
Refund	02/19/2004	\$378	Matched	COD
Refund	03/08/2004	\$954	Unmatched	School
Refund	03/06/2004	\$952	Unmatched	COD
Refund	04/08/2004	\$1,247	Matched	School
Refund	04/08/2004	\$1,247	Matched	COD
Refund	06/08/2004	\$3,126	Matched	School
Refund	06/08/2004	\$3,126	Matched	COD
Refund	06/28/2004	\$23,126	Unmatched	COD
Refund	07/08/2004	\$3,350	Matched	School
Refund	07/08/2004	\$3,350	Matched	COD
Refund	08/08/2004	\$4,084	Matched	School
Refund	08/08/2004	\$4,084	Matched	COD
Refund	10/08/2004	\$5,881	Unmatched	School

## Totals:

Matched Records:	12
Unmatched Records:	4
COD Cash Detail Records:	8
School Cash Detail Records:	8

## ***Loan Detail Comparison – Loan Level***

### ***Description***

This report provides the user with a comparison of Loan Detail records from the SAS file received from COD with Loan or Disbursement Detail records imported from an external system or Loan detail data in EDEExpress. The Loan Detail External Add (DLEXLOAN) record layout is provided in Volume VI, Section 3 of the *2004-2005 COD Technical Reference*.

Records are grouped into four sections on the report based on selected match status (Matched, Unmatched, or All) and booked status (Booked, Unbooked, or Both Booked and Unbooked). The four sections are:

**Booked Records That Are Matched** - Loan records will appear in this section of the Compare report if the SAS shows a booked date and the loan data in the SAS matches the data in your school database. If you receive a DSDF with monthly detail, loans will never appear in this section when the Loan Level Compare is run since the loan totals in the monthly detail section of the SAS will always be \$0.

**Booked Records That Are Unmatched** - Loan records will appear in this section of the Compare report if the loan appears on the SAS as booked, but the data does not appear in your school's database; or there is a discrepancy between the COD data and the school data. If your school receives a DSDF with monthly detail, all loans that appear in the SAS as booked, and appear in this section when the Loan Level Compare is run unless the loan was reduced to \$0 at the school.

**Unbooked Records That Are Matched (MPN Missing)** - Loan records will appear in this section of the Compare report if the loan appears on the SAS as unbooked, and the amounts match between COD and the school. It is important to note that if your school has not imported a booking notification for the loan but the SAS shows that the loan has booked, it will not appear in this section. The booking status is as per the COD system, not as per your school's database. If your school receives a DSDF with monthly detail, no loans will ever appear in this section when the Loan Level Compare is run (unless the SAS shows the loan as unbooked and your school data shows that the loan total is \$0) due to the fact that loan totals in the monthly detail section of the SAS will always be \$0.

**School Records That Are Not On SAS Or Mismatched SAS Unbooked Records -** Loan records will appear in this section of the Compare report if the loan exists in your school's database but does not appear on the SAS; the loan appears as unbooked on the SAS, but the record does not appear in your school's database; or there is a discrepancy between the COD data and the school data for an unbooked loan. If your school receives a DSDF with monthly detail, then any disbursements that were accepted in a previous month would not be on the monthly SAS, and would therefore appear in this section.

**Note:** A Loan Detail Comparison – Loan Level report will run regardless of the type of SAS that has been imported into DL Tools, as long as the SAS contains either loan detail or disbursement detail. An EDEExpress database connection is optional.

**Note:** When printing a Loan Detail Comparison, if you have not identified a school code in System Setup, you can identify a particular school code in the DL Tools Print dialog. If you opt to leave the school code blank on the Print dialog box, you will print a Loan Detail Comparison for all school codes in your database.

## ***Loan Detail Comparison – Loan Level, Sorted by Loan ID; Page 1***

Report Date: 02/09/2005    U.S. DEPARTMENT OF EDUCATION    PAGE: 1  
Report Time: 14:44:22    DIRECT LOAN TOOLS - 2004-2005  
Loan Detail Comparison - Loan Level

Sort by: Loan ID

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School Code: G01279

End Date: 01/10/2005

Booked Status: Both Booked and Unbooked

Match Status: All

BOOKED RECORDS THAT ARE MATCHED

Loan ID	Student's Name	School/COD Net Amount	# School Disbs
-----	-----	-----	-----
111101234P05G01279001	JONES, JAMES J	\$500/ \$500	2
200201234S05G01279001	SMITH, SALLY S	\$2625/ \$2625	2

## Loan Detail Comparison – Loan Level, Sorted by Loan ID; Page 2

Report Date: 02/09/2005 U.S. DEPARTMENT OF EDUCATION PAGE: 2  
Report Time: 14:44:23 DIRECT LOAN TOOLS - 2004-2005  
Loan Detail Comparison - Loan Level

Sort by: Loan ID

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School Code: G01279

End Date: 01/10/2005

Booked Status: Both Booked and Unbooked

Match Status: All

BOOKED RECORDS THAT ARE UNMATCHED

Loan ID	Student's Name	School/COD Net Amount	# School Disbs
-----	-----	-----	-----
111011234S05G01279001	WHITE, WENDY W	\$500/ \$245	2
222029876S05G01279001	BLACK, BUD B	/ \$245	1
333031234S05G01279001	GREEN, GARY G	\$500/	2

## ***Loan Detail Comparison – Loan Level, Sorted by Loan ID; Page 3***

Report Date: 02/09/2005    U.S. DEPARTMENT OF EDUCATION    PAGE: 3  
Report Time: 14:44:23    DIRECT LOAN TOOLS - 2004-2005  
Loan Detail Comparison - Loan Level

Sort by: Loan ID

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School Code: G01279

End Date: 01/10/2005

Booked Status: Both Booked and Unbooked

Match Status: All

UNBOOKED RECORDS THAT ARE MATCHED (MPN MISSING)

Loan ID	Student's Name	School/COD Net Amount	# School Disbs
-----	-----	-----	-----
444041234P05G01279001	BROWN, BRENDA B	\$500/ \$500	2
555051234U05G01279001	RED, ROBERT R	\$1500/ \$1500	2

## Loan Detail Comparison – Loan Level, Sorted by Loan ID; Page 4

Report Date: 02/09/2005 U.S. DEPARTMENT OF EDUCATION PAGE: 4  
Report Time: 14:44:25 DIRECT LOAN TOOLS - 2004-2005  
Loan Detail Comparison - Loan Level

Sort by: Loan ID

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School Code: G01279

End Date: 01/10/2005

Booked Status: Both Booked and Unbooked

Match Status: All

SCHOOL RECORDS THAT ARE NOT ON SAS OR MISMATCHED SAS UNBOOKED RECORDS

\*NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION

Loan ID	Student's Name	School/COD Net Amount	# School Disbs
-----	-----	-----	-----
666061234S05G01279001	BLUE, BARBARA B	\$500/ \$245	2
777071234S05G01279001	WHITE, WILLIAM W	/ \$245	0
888081234S05G01279001	GREEN, GLENDA G	\$500/	2

TOTAL BOOKED RECORDS THAT ARE MATCHED:	2
TOTAL BOOKED RECORDS THAT ARE UNMATCHED:	3
TOTAL UNBOOKED RECORDS THAT ARE MATCHED (MPN MISSING):	2
TOTAL SCHOOL RECORDS THAT ARE NOT ON SAS OR MISMATCHED SAS UNBOOKED RECORDS:	3
TOTAL LOANS:	10

## ***Disbursement Detail Comparison***

### ***Description***

This report provides the user with a comparison of Disbursement Detail records from the SAS file received from COD with Disbursement Detail records imported from an external system or Disbursement detail data in EDExpress. The Disbursement Detail External Add (DLEXDISB) record layout is provided in Volume VI, Section 3 of the *2004-2005 COD Technical Reference*.

Records are grouped into four sections on the report based on selected match status (Matched, Unmatched, or All) and booked status (Booked, Unbooked, or Both Booked and Unbooked). The four sections are:

**Booked Records That Are Matched** - Disbursement records will appear in this section of the Compare report if the SAS shows a booked date and the disbursement data in the SAS matches the data in your school database.

**Booked Records That Are Unmatched** - Disbursement records will appear in this section of the Compare report if the disbursement appears on the SAS as booked, but the data does not appear in your school's database; or there is a discrepancy between the COD data and the school data.

**Unbooked Records That Are Matched (MPN Missing)** - Disbursement records will appear in this section of the Compare report if the disbursement appears on the SAS as unbooked, and the dates and amounts match between COD and the school. It is important to note that if your school has not imported a booking notification for the loan but the SAS shows that the disbursement has booked, it will not appear in this section. The booking status is as per the COD system, not as per your school's database.

### **School Records That Are Not On SAS Or Mismatched SAS Unbooked Records -**

Disbursement records will appear in this section of the Compare report if the disbursement exists in your school's database but does not appear on the SAS; the disbursement appears as unbooked on the SAS, but the record does not appear in your school's database; or there is a discrepancy between the COD data and the school data for an unbooked loan. If your school receives a DSDF with monthly detail, then any disbursements that were accepted in a previous month would not be on the monthly SAS, and would therefore appear in this section.

**Note:** A Disbursement Detail Comparison report will run only if a DSDF with disbursement detail has been imported into DL Tools. If your school imports a DSLF rather than a DSDF, you will not be able to run this report. An EDExpress database connection is optional.

**Note:** When printing a Disbursement Detail Comparison, if you have not identified a school code in System Setup, you can identify a particular school code in the DL Tools Print dialog. If you opt to leave the school code blank on the Print dialog box, you will print a Disbursement Detail Comparison for all school codes in your database.



## ***Disbursement Detail Comparison – Sorted by Loan ID, Page 1***

Report Date: 02/09/2005      U.S. DEPARTMENT OF EDUCATION      PAGE: 1  
Report Time: 14:44:22      DIRECT LOAN TOOLS - 2004-2005  
Disbursement Detail Comparison

Sort by: Loan ID

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Date Range: 01/01/2004 to 08/01/2005

School Code: G01279

End Date: 01/10/2005

Booked Status: Both Booked and Unbooked

Match Status: All

BOOKED RECORDS THAT ARE MATCHED

Loan ID	Student's Name	Disb #/ Seq #	School/COD Net Amount
-----	-----	-----	-----
111019876P05G01279001	BROWN, BARRY B	1/ 1	\$500/ \$500
222029876S05G01279001	TAN, TERESA T	1/ 1	\$500/ \$500

## Disbursement Detail Comparison – Sorted by Loan ID, Page 2

Report Date: 02/09/2005 U.S. DEPARTMENT OF EDUCATION PAGE: 2  
 Report Time: 14:44:23 DIRECT LOAN TOOLS - 2004-2005  
 Disbursement Detail Comparison

Sort by: Loan ID

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Date Range: 01/01/2004 to 08/01/2005

School Code: G01279

End Date: 01/10/2005

Booked Status: Both Booked and Unbooked

Match Status: All

BOOKED RECORDS THAT ARE UNMATCHED

Loan ID	SCHOOL	Disb#	Seq#	Student's Name	Date	Type	Gross	Fee	Rebate	Net	Net Adj
	COD	Disb#	Seq#		Date	Type	Gross	Fee	Rebate	Net	Net Adj
333039876S05G01279001				RED, ROBERTA R							
		1	1		01/01/2005	D	\$1,313	\$39	\$20	\$1,294	
		1	1		01/02/2005	D	\$1,312	\$39	\$20	\$1,293	
333039876S05G01279001				RED, ROBERTA R							
		2	1		01/01/2005	D	\$1,313	\$39	\$20	\$1,294	
		2	1		01/01/2005	D	\$1,312	\$39	\$20	\$1,293	
444049876S05G01279001				GREEN, GREG G							
		1	2		01/01/2005	A	\$1,500	\$45	\$23	\$1,478	\$1,281
		1	2		01/02/2005	A	\$1,500	\$45	\$23	\$1,478	\$1,281
444049876S05G01279001				GREEN, GREG G							
		2	2		05/01/2005	A	\$1,500	\$45	\$23	\$1,478	\$1281
				NO MATCHING COD DISBURSMENT EXISTS							

## Disbursement Detail Comparison – Sorted by Loan ID, Page 3

Report Date: 02/09/2005 U.S. DEPARTMENT OF EDUCATION

PAGE: 3

Report Time: 14:44:23 DIRECT LOAN TOOLS - 2004-2005

Disbursement Detail Comparison

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

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Date Range: 01/01/2004 to 08/01/2005

School Code: G01279

End Date: 01/10/2005

Booked Status: Both Booked and Unbooked

Match Status: All

UNBOOKED RECORDS THAT ARE MATCHED (MPN MISSING)

Loan ID	Student's Name	Disb #/ Seq #	School/COD Net Amount
555059876P05G01279001	BLUE, BELINDA B	1/ 1	\$1,500/\$1,500
666069876U05G01279001	BROWN, BILL B	1/ 1	\$1,500/\$1,500

## Disbursement Detail Comparison – Sorted by Loan ID, Page 4

Report Date: 02/09/2005 U.S. DEPARTMENT OF EDUCATION PAGE: 4  
 Report Time: 14:44:25 DIRECT LOAN TOOLS - 2004-2005  
 Disbursement Detail Comparison

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT  
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Date Range: 01/01/2004 to 08/01/2005

School Code: G01279

End Date: 01/10/2005

Booked Status: Both Booked and Unbooked

Match Status: All

SCHOOL RECORDS THAT ARE NOT ON SAS OR MISMATCHED SAS UNBOOKED RECORDS  
 \*NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION

Loan ID	Student's Name									
SCHOOL	Disb#	Seq#	Date	Type	Gross	Fee	Rebate	Net	Net Adj	
COD	Disb#	Seq#	Date	Type	Gross	Fee	Rebate	Net	Net Adj	
777079876U05G01279001	WHITE, WENDELL W									
	1	1	01/01/2005	D	\$1,313	\$39	\$20	\$1,294		
	1	1	01/02/2005	D	\$1,313	\$39	\$20	\$1,294		
777079876U05G01279001	WHITE, WENDELL W									
	2	1	01/01/2005	D	\$1,312	\$39	\$20	\$1,293		
	2	1	01/02/2005	D	\$1,312	\$39	\$20	\$1,293		
999099876U05G01279001	BLACK, BARBARA B									
	1	2	01/01/2005	A	\$1,500	\$45	\$23	\$1,478	\$1,281	
	1	2	01/02/2005	A	\$1,500	\$45	\$23	\$1,478	\$1,281	
999099876S05G01279001	BLACK, BARBARA B									
	NO MATCHING SCHOOL DISBURSMENT EXISTS									
	2	2	05/01/2005	A	\$1,500	\$45	\$23	\$1,478	\$1,281	

TOTAL BOOKED RECORDS THAT ARE MATCHED:	2
TOTAL BOOKED RECORDS THAT ARE UNMATCHED:	4
TOTAL UNBOOKED RECORDS THAT ARE MATCHED (MPN MISSING):	2
TOTAL SCHOOL RECORDS THAT ARE NOT ON SAS OR MISMATCHED SAS UNBOOKED RECORDS:	4
TOTAL DISBURSMENTS:	12

## ***SAS Cash Detail***

### ***Description***

The SAS Cash Detail report displays the information from SAS Cash Detail records in the database. SAS Cash Detail data is received from COD and imported into DL Tools. This report contains Transaction Type, Transaction Date, Transaction Amount, COD Process Date, GAPS Control/Check Number and Totals.

An EDEExpress database connection is not relevant.

## Sample SAS Cash Detail – Sorted by Transaction Type

Report Date: 02/09/2005 U.S. DEPARTMENT OF EDUCATION PAGE: 1  
Report Time: 16:16:33 DIRECT LOAN TOOLS - 2004-2005  
SAS Cash Detail

Sort by: Trans Type

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT  
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Date Range: 01/01/2005 to 10/01/2005

Trans Type: All

School Code: G01279

End Date: 04/01/2005

Trans Type	Trans Date	Trans Amount	COD Process Date	GAPS Control/Check Number
-----	-----	-----	-----	-----
Receipt	02/08/2005	\$3,126	03/01/2005	999999999999
Receipt	02/08/2005	\$5,881	03/01/2005	999999999999
Receipt	02/08/2005	\$9,217	03/01/2005	999999999999
Receipt	02/08/2005	\$112	03/01/2005	999999999999
Receipt	02/08/2005	\$378	03/03/2005	999999999999
Receipt	02/08/2005	\$1,247	03/12/2005	999999999999
Receipt	02/08/2005	\$4,084	03/01/2005	999999999999
Receipt	02/08/2005	\$3,350	03/01/2005	999999999999
Receipt	02/08/2005	\$1,797	03/17/2005	999999999999
Receipt	02/08/2005	\$954	03/09/2005	999999999999
Refund	02/13/2005	\$3,126	03/01/2005	999999999999
Refund	02/13/2005	\$5,881	03/01/2005	999999999999
Refund	02/13/2005	\$9,217	03/01/2005	999999999999
Refund	02/13/2005	\$112	03/01/2005	999999999999
Refund	02/13/2005	\$378	03/03/2005	999999999999
Refund	02/13/2005	\$1,247	03/12/2005	999999999999
Refund	02/13/2005	\$4,084	03/01/2005	999999999999
Refund	02/13/2005	\$3,350	03/01/2005	999999999999
Refund	02/13/2005	\$954	03/09/2005	999999999999
Refund	02/13/2005	\$1,797	03/17/2005	999999999999

Total Cash Receipt Records: 10  
Total Refunds of Cash Records: 10  
Total SAS Cash Detail Records: 20

Total Cash Receipt Amount: \$30,146  
Total Refunds of Cash Amount: \$30,146

## ***SAS Loan and Disbursement Detail***

### ***Description***

The SAS Loan and Disbursement Detail report (with option to include or not include disbursement detail) displays the information from SAS Loan and Disbursement Detail records in the database. SAS Loan and Disbursement Detail data is received from COD and imported into DL Tools. This report contains Student's Name, Loan ID, Record Type, Gross Amount, Fee Amount, Interest Rebate Amount, Net Amount and Totals.

An EDEExpress database connection is not relevant.

# **Sample SAS Loan Detail (Disbursement Detail Not Included) – Filtered for Both Booked and Unbooked, Page 1**

Report Date: 05/06/2005 U.S. DEPARTMENT OF EDUCATION PAGE: 1  
Report Time: 10:44:30 DIRECT LOAN TOOLS - 2004-2005  
SAS Loan Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT  
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School Code: G01279 Booked Status: Booked and Unbooked

End Date: 05/01/2005 Loan Type: All

Student's Name PLUS Borrower's Name Loan ID	Record Type	Gross Amount	Fee Amount	Int Rebate Amount	Net Amount
-----	-----	-----	-----	-----	-----
LIWANAG, FRED G					
001501948S05G01279001	Unbooked	\$500	\$245	\$122	\$377
001501948U05G01279002	Unbooked	\$2,000	\$48	\$24	\$1,976
LIWANAG, ZSAELLA G					
001501948S05G01279001	Unbooked	\$2,000	\$48	\$24	\$1,976
001501948S05G01279002	Unbooked	\$2,000	\$48	\$24	\$1,976
001501948U05G01279001	Unbooked	\$2,000	\$48	\$24	\$1,976
ROONEY, CARMEL M					
ROONEY, ROBERT A					
007866624S05G01279001	Booked	\$2,000	\$24	\$12	\$1,988
007866624S05G01279002	Booked	\$2,000	\$24	\$12	\$1,988
007866624P05G01279001	Booked	\$2,000	\$24	\$12	\$1,988
DOUGHERTY, MICHAEL B					
011567436S05G01279001	Booked	\$2,000	\$36	\$18	\$1,982
011567436S05G01279002	Booked	\$2,000	\$36	\$18	\$1,982
011567436U05G01279001	Booked	\$2,000	\$36	\$18	\$1,982
GARUBA, KENNETH O					
011708361S05G01279001	Booked	\$100	\$61	\$30	\$69
011708361S05G01279002	Booked	\$2,000	\$61	\$30	\$1,969
011708361U05G01279001	Booked	\$2,000	\$61	\$30	\$1,969
KIDANE, FRED G					
011787167S05G01279001	Unbooked	\$2,000	\$67	\$33	\$1,966
KIDANE, DANIEL G					
011787167S05G01279001	Unbooked	\$2,000	\$67	\$33	\$1,966
011787167S05G01279002	Unbooked	\$2,000	\$67	\$33	\$1,966
011787167U05G01279001	Unbooked	\$2,000	\$67	\$33	\$1,966
GERMANY, ANTOINE T					
014422953S05G01279001	Booked	\$2,000	\$53	\$26	\$1,973
014422953S05G01279002	Booked	\$2,000	\$53	\$26	\$1,973
014422953U05G01279001	Booked	\$2,000	\$53	\$26	\$1,973
GONSALVES, FRED M					
014605637S05G01279001	Unbooked	\$2,000	\$37	\$18	\$1,981



**Sample SAS Loan Detail (Disbursement Detail Not Included) – Filtered  
for Both Booked and Unbooked, Page 2**

Report Date: 05/06/2005    U.S. DEPARTMENT OF EDUCATION    PAGE: 2  
Report Time: 10:44:30    DIRECT LOAN TOOLS - 2004-2005  
SAS Loan Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT  
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School Code: G01279    Booked Status: Booked and Unbooked  
End Date: 05/01/2005    Loan Type: All

Borrower's Name	Record	Gross	Fee	Int Rebate	Net
Loan ID	Type	Amount	Amount	Amount	Amount
-----	-----	-----	-----	-----	-----

Total Booked Loans:	12	\$22,100
Total Unbooked Loans:	10	\$18,500
Total Loans:	22	\$40,600

Total Loan Gross Amount:	\$40,600
Total Loan Net Amount:	\$39,902

# **Sample SAS Loan and Disbursement Detail (Disbursement Detail Included) – Filtered for Booked Only, Page 1**

Report Date: 05/06/2005 U.S. DEPARTMENT OF EDUCATION PAGE: 1  
 Report Time: 10:44:56 DIRECT LOAN TOOLS - 2004-2005  
 SAS Loan and Disbursement Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT  
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School Code: G01279 Booked Status: Booked and Unbooked

End Date: 05/01/2005 Loan Type: All

Borrower's Name Loan ID	Record Type	Gross Amount	Fee Amount	Int Rebate Amount	Net Amount	
-----	-----	-----	-----	-----	-----	
	Disb #	Seq #	Type	Disb Date	Gross Amount	Net Amount
	-----	-----	-----	-----	-----	-----
BLUE, BILL B						
111014321S05G01279001			Booked		\$2,000	\$24
	1	1	D	01/10/2005	\$12	\$1,988
111014321S05G01279002			Booked		\$2,000	\$24
	1	1	D	01/10/2005	\$100	\$76
111014321U05G01279001			Booked		\$2,000	\$24
	1	1	D	01/10/2005	\$12	\$1,988
					\$100	\$76
WHITE, WILLIAM W						
222024321S05G01279001			Booked		\$2,000	\$36
	1	1	D	01/11/2005	\$18	\$1,982
					\$100	\$63
222024321S05G01279002			Booked		\$2,000	\$36
	1	1	D	01/10/2005	\$18	\$1,982
					\$100	\$63
222024321U05G01279001			Booked		\$2,000	\$36
	1	1	D	01/11/2005	\$18	\$1,982
					\$100	\$63
RED, RHONDA R						
333034321S05G01279001			Booked		\$100	\$61
	1	1	D	01/10/2005	\$30	\$69
					\$100	\$39
333034321S05G01279002			Booked		\$2,000	\$61
	1	1	D	01/10/2005	\$30	\$1,969
					\$100	\$39
333034321U05G01279001			Booked		\$2,000	\$61
	1	1	D	01/10/2005	\$30	\$1,969
					\$100	\$39
BLACK, BRENDA B						
444044321S05G01279001			Booked		\$2,000	\$53
	1	1	D	01/10/2005	\$26	\$1,973
					\$100	\$47
444044321S05G01279002			Booked		\$2,000	\$53
	1	1	D	01/10/2005	\$26	\$1,973
					\$100	\$47
444044321U05G01279001			Booked		\$2,000	\$53
	1	1	D	01/10/2005	\$26	\$1,973
					\$100	\$47

# **Sample SAS Loan and Disbursement Detail (Disbursement Detail Included) – Filtered for Booked Only, Page 2**

Report Date: 05/06/2005 U.S. DEPARTMENT OF EDUCATION PAGE: 2  
 Report Time: 10:44:56 DIRECT LOAN TOOLS - 2004-2005  
 SAS Loan and Disbursement Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT  
 \*\*\*\*\*

School Code: G01279 Booked Status: Booked and Unbooked

End Date: 05/01/2005 Loan Type: All

Borrower's Name Loan ID	Record Type	Gross Amount	Fee Amount	Int Rebate Amount	Net Amount	
-----	-----	-----	-----	-----	-----	
	Disb #	Seq #	Type	Disb Date	Gross Amount	Net Amount
	-----	-----	----	-----	-----	-----
Total Booked Loans:	12				\$22,100	
Total Unbooked Loans:	0				\$00,000	
Total Loans:	28				\$22,100	
Total Disbursements:	12				\$22,100	
Total Loan Gross Amount:					\$22,100	
Total Loan Net Amount:					\$21,386	

## ***Disbursement Measurement Tool Report (EExpress Schools Only)***

### ***Description***

This report is for EExpress Schools only, and allows you to print out the Disbursement Measurement Tool report. This report monitors the disbursement process by calculating and averaging the actual process time from entry of actual disbursements, to sending the actual disbursements in a batch to COD, and to booking the loan. The report compares the average number of days elapsed to your tolerances, or guidelines, in DL Tools System Setup. The user will have the ability to get an Actual Disbursement Measurement Report with subtotals and totals for the records in the list. This report also contains the Student's Name, PLUS Borrower's Name, Disbursement Date/#/Type, Batched Date and Days Elapsed, Booked Date and Days Elapsed.

This report is available for program years 2002-2003 and forward. An EExpress database connection is required.

# Sample Disbursement Measurement Tool Report, Page 1

Report Date: 03/16/2005 U.S. DEPARTMENT OF EDUCATION PAGE: 1  
 Report Time: 20:11:59 DIRECT LOAN TOOLS - 2004-2005

## Disbursement Measurement Tool Report

(ALL RECORDS)

Sort: Last Name

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

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Date Range: 01/01/2004 to 12/31/2005 Tolerance (Disbursed to Batched): 10

School Code: G03626 Tolerance (Disbursed to Booked): 10

Student's Name	Disb/Batched					
Disb/Bked						
PLUS Borrower's Name	Disb	Batched	Days	Booked	Days	
Loan ID	Date/#/Type	Date	Elapsed	Date	Elapsed	
-----						
DUNLAP, AZALEA A.						
CRUZ, DAISY						
058764778P05G03626001	01/16/2005 1 D	03/16/2005	60	03/18/2005	62	
058764778S05G03626001	01/15/2005 1 D	03/16/2005	61	03/18/2005	62	
	01/18/2005 1 A	03/16/2005	58			
058764778U05G03626001	01/05/2005 1 D	03/16/2005	71		72*	
	02/10/2005 2 D	03/16/2005	35			
	03/01/2005 2 A	03/16/2005	15			
RUBEN, JEMELINE I.						
BITTER, EDGAR						
058626852P05G03626001	01/10/2005 1 D	03/16/2005	66	03/18/2005	68	
	03/15/2005 1 A	03/16/2005	1			
058626852S05G03626001	01/30/2005 1 D	03/16/2005	46	03/18/2005	48	
	03/14/2005 2 D	03/16/2005	2			
	03/16/2005 2 A	03/16/2005	0			
ZUBER, JEMELINE I.						
238626852S05G03626001	01/30/2005 1 D	03/16/2005	46	03/18/2005	52	
	03/16/2005 2 D	03/16/2005	0			

## Sample Disbursement Measurement Tool Report, Page 2

Report Date: 03/16/2005 U.S. DEPARTMENT OF EDUCATION PAGE: 2  
Report Time: 20:11:59 DIRECT LOAN TOOLS - 2004-2005

### Disbursement Measurement Tool Report

(ALL RECORDS)

Sort: Last Name

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

\*\*\*\*\*

Date Range: 01/01/2004 to 12/31/2005 Tolerance (Disbursed to Batched): 10

School Code: G03626 Tolerance (Disbursed to Booked): 10

Student's Name

Disb/Batched

Disb/Bked

PLUS Borrower's Name

Disb

Batched

Days

Booked

Days

Loan ID

Date/#/Type

Date

Elapsed

Date

Elapsed

Recommended Tolerance (Disbursed to Batched): 0

Recommended Tolerance (Disbursed to Booked): 0

Total Number of PLUS Disbursement Records: 3

Average Days Elapsed (Disbursed to Batched): 42.33

Average Days Elapsed (Disbursed to Booked): 44.00

Total Number of Subsidized Disbursement Records: 7

Average Days Elapsed (Disbursed to Batched): 31.28

Average Days Elapsed (Disbursed to Booked): 37.71

Total Number of Unsubsidized Disbursement Records: 3

Average Days Elapsed (Disbursed to Batched): 40.33

Average Days Elapsed (Disbursed to Booked): 219.00

Total Number of Disbursement Records: 13

Average Days Elapsed (Disbursed to Batched): 40.00

Average Days Elapsed (Disbursed to Booked): 88.00

\* - Current Date Used